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5 August 1948

MEMORANDUM FOR EXECUTIVE DIRECTOR

SUBJECT: Plan for Consolidation of Security Support

1. In accordance with the Director's directive, all domestic security support and security functions are assigned to the Executive for Inspection and Security. The following plan is submitted for the implementation of this decision.

2. Plan for organization:

a. Add a Research Unit to the office of the Executive for I & S. This Unit will be charged with all covert investigations, operational support for covert activities, and other covert security or security policy matters. The Chief of the Research Unit will be the Special Assistant to Executive for I & S on such covert matters. The Research

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3. Functional plan:

a. The Executive for I & S, through his regular branches and plus the Research Unit, will take over all domestic security functions now assigned to OSO, less Communication Security.

b. The Employee Investigative Branch will perform all overt and semi-covert investigations for all CIA offices.

c. The Research Unit, operating directly under the Executive for I & S through his Special Assistant for covert operations, will perform all covert investigations and operational support as mentioned above.

d. The Deputy Executive for I & S will effect coordination between Research Unit and EIB to insure that the latter provides maximum support in the matter of record checks, etc. which is consistent with security.

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DOC	11	REV	DATE	12/09/80	BY	018995
ORIG COMP	31	OP	31	TYPE	02	
ORIG CLASS	2	PAGES	2	REV CLASS	2	
JUST	22	NEXT REV	2010	AUTH	MM 1-2	

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e. Assistant Directors of OSO and any other covert office to include their delegated Chiefs of Branches or Staff are granted direct access to the Executive for I & S and his special assistant on all matters concerning covert investigations, covert files, covert operations, etc.

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f. All or any files, documents or records concerning covert investigations, covert operations, etc. will be kept separate and apart and under the Administrative Assistant [REDACTED] in the office of the Executive for I & S.

g. All files on semi-covert cases or matters will be maintained in the regular files of Security Branch by the same personnel except that semi-covert files will be physically kept apart and will be carried in separate indices.

4. Plan for cover:

a. For the time being, cover for investigators engaged in both semi-covert and covert investigations will continue as at present.

b. It is my firm conviction that cover for the Research Unit must be and can be improved and immediate steps will be taken to that effect.

5. Plan for Coordination with OSO or any other similar office:

a. It is suggested that the Assistant Director of OSO or any other similar office may find it to his advantage to set up an official on his immediate staff who may be the Liaison Officer between his office and Executive for I & S on all security matters. In addition, of course, I wish, as mentioned above, to encourage direct access between Assistant Directors and their Chiefs of Branches to myself and my Special Assistant.

6. Effect of Plan on Personnel and Funds.

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This plan calls for a total strength of the office of Executive for I & S of [REDACTED] persons. This will effect an overall saving in CIA of about 40 - 45 T/O positions and a budget saving of between \$150,000 to \$190,000 per annum.

This plan allows the utilization of all personnel now within ceiling authorization of EIB and on T/O of SO Security Office with very little change, inconvenience or personal hardship to individuals concerned.

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[REDACTED]
SHEPHERD EDWARDS
Colonel, GSC

cc: Deputy Director
Exec. for A&M

Executive for Inspection and Security

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